

## VACANCY: NON-EXECUTIVE DIRECTOR

**We are looking for an exceptional Non-Executive Director to help CQM grow sustainably, whilst maintaining a focus on high quality of delivery. This role will provide a creative contribution to the board, providing independent oversight and constructive challenge to the Executive Directors.**

### Who We Are

CQM Training and Consultancy is a growing provider of training and development programmes, utilising levy funding for many of the programmes in the strategic areas of:

- Continuous Improvement/Lean/Six Sigma
- Business Skills including Leadership and Management
- Vocational skills, particularly in the Food Industry

CQM's client footprint is organisations of a turnover greater than £10m all the way up to multinationals. CQM is proud to be a full provider on the Register of Apprenticeship Training Providers (RoATP) and has won many national awards in recognition of the quality of its training provision.

CQM is a wholly owned subsidiary of the Charity Instructus, and as such has accountability to the board of Trustees of that organisation as the single shareholder.

### The Board

The Board Structure includes 3x Directors of CQM, the CEO of Instructus, 1x NED (who is also Trustee of Instructus) and this NED vacancy (new role).

The board meets formally 4 times per year (with a commitment of up to 12 days a year in total) and has ongoing responsibility to support the MD in developing and monitoring strategy deployment.

### What We Look For

Our Non-Exec Directors have successful experience in strategic leadership roles at board level with:

- at least 2 years' experience in a similar NED/Trustee role
- a proven track record of driving commercial growth, setting commercial strategies with sound financial acumen
  - ambition; wanting to make a real difference!

### Remuneration

Director's fee of £6,000 per annum. Full reimbursement of work-related travel and business expenses. Appropriate Directors Liability Insurance will also be provided.

### Application Process

If you have any questions or wish to see a full job description please contact us at [jobs@instructus.org](mailto:jobs@instructus.org) or 01536 738 631 asking for HR/Recruitment. To apply, please send your CV with a short covering note to [jobs@instructus.org](mailto:jobs@instructus.org)

If your application is successful in the first stage of screening we will arrange an informal chat with CQM MD which is likely to be followed by an interview with Instructus CEO & CQM MD. The final stage will be an interview with Instructus (Shareholder) Board.

*Instructus and its subsidiaries are equal opportunities employers.*